

AMERICAN SOCIETY FOR BLOOD AND MARROW TRANSPLANTATION (ASBMT)
ADMINISTRATIVE DIRECTOR SPECIAL INTEREST GROUP (SIG)

CMS REIMBURSEMENT WORKING COMMITTEE

I. PURPOSE

The ASBMT Administrative Director SIG CMS Reimbursement Working Committee will support the Steering Committee to promote discussions and provide resources for reimbursement-related activities, measurement and reporting.

II. DUTIES

- a. Provide updates on reimbursement trends to the BMT Administrator SIG through the SIG webpage and e-mail distribution list.
- b. Make content recommendations to the Administrative Director SIG Steering Committee for ASBMT Tandem meetings related to education on coding, billing, and Medicare/Medicaid reimbursement for stem cell transplantation, and other related issues that reflect SIG membership interests.
- c. May be asked to participate on ASBMT's Committee on Reimbursement
- d. May be asked to manage or participate in special projects as requested by ASBMT, NMDP, and/or SIG leadership.
- e. Report Activities to the Administrative Director SIG Steering Committee
 - i. Provide monthly status report
 - ii. Develop year-end report for submission to the SIG Steering Committee

III. WORKGROUP MEMBERSHIP

- a. Members should represent a broad cross-section of the hematopoietic stem cell transplant community.
- b. Members are determined by the Administrative Director SIG Steering Committee. SIG members who are interested in participation should speak with a SIG Steering Committee member.
- c. Members shall comprise not less than four nor more than eight members. The target new member rotation is 50% every two years.
- d. The workgroup shall operate with a chair, chair-elect, and at least two, but not greater than six open member.
- e. Candidates for open workgroup member slots will be selected from Administrative SIG member volunteers or recommendations from the SIG Steering Committee.
- f. The workgroup chair is determined by the membership of the workgroup by a simple majority of all voting members. Note that all members of the workgroup are considered to have voting rights.
- g. Terms will begin and end at the close of the ASBMT/Tandem annual meetings.

IV. MEMBER RESPONSIBILITIES

- a. Attend workgroup conference calls
- b. Complete committee assignments